



Department of Defence

**Australian Government**  
**Department of Defence**

# Application for the Issue or Replacement of Australian Defence Force Medals and/or Awards

1. Please use **BLOCK** letters only.
2. If claiming for replacement medals and/or awards, the Statutory Declaration on page two must be completed (Replacement awards will only be made to original recipient).
3. If claiming for a deceased person, the Statutory Declaration on page two must be completed.

<b>Return to</b>		Directorate of Honours and Awards T-1-49 Department of Defence CANBERRA ACT 2600 Telephone: 1800 111 321
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**Branch of service** *(Tick all that apply)*      Navy     Army     RAAF     Other  → Specify

**Type of service**      Permanent     Reserves

**Personal details**

Service or PMKeyS number of eligible person	Rank <i>(Current or on discharge)</i>	Date of birth
Family name of eligible person		Given names of eligible person
Family name served under <i>(If different to above)</i>		Given names served under <i>(If different to above)</i>
Dates of enlistment		Dates of discharge
Applicant's family name <i>(If different to above)</i>		Applicant's given names <i>(If different to above)</i>
Applicant's relationship to eligible person		Applicant's title
Self <input type="checkbox"/> Executor of will <input type="checkbox"/> Administrator of estate <input type="checkbox"/> Sole beneficiary under will <input type="checkbox"/>		Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Other <input type="checkbox"/> → <span style="border: 1px solid black; padding: 2px;">Specify</span> Miss <input type="checkbox"/> Ms <input type="checkbox"/>

**Contact details**

Postal address			
State	Postcode	Home phone number	Work phone number
Email			

Awards requested (if known) and any other information applicable in support of application. Medals and/or awards being claimed are subject to verification by the issuing authority

**Use and disclosure of personal information**

DHA contracts out to third party entities the assessment and despatch functions of certain Defence medals. Accordingly, DHA *may* disclose some of your personal information such as name, postal address and service number to these contracted third parties. However, it is only for the purposes of assessment, engraving, despatch and correspondence in regards to medals entitlements. By signing this application form you acknowledge this disclosure.

Signature of applicant	Date
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# STATUTORY DECLARATION

## For the Replacement of Lost, Stolen or Posthumous Issue of Unclaimed Australian Defence Force Medals and Awards

(1) Insert name, address and occupation of person making.

I, <sup>(1)</sup> \_\_\_\_\_  
\_\_\_\_\_

do solemnly and sincerely declare <sup>(2)</sup>

(2) Delete either Section 1 or Section 2 whichever is not applicable.

### Section 1 - For the replacement of lost or stolen medals or awards <sup>(3)</sup>

The medals and/or awards issued to me by the Australian Defence Force were LOST/STOLEN

(3) Delete whichever is not applicable.

on \_\_\_\_\_ <sup>(3)</sup> (date). The Loss/theft was reported to \_\_\_\_\_  
however, the medals and/or awards have not been recovered.

### Section 2 - For the Posthumous Issue of Unclaimed Medals or Awards

(4) Insert the service number and full name of the deceased service person whose medals and/or awards you are claiming.

I am \_\_\_\_\_  
*(Insert title from note 1 below)* <sup>(4)</sup>  
who is most entitled to receive the unclaimed medals and or awards of the deceased \_\_\_\_\_  
\_\_\_\_\_ (date deceased) \_\_\_\_\_

Medals and/or awards being claimed for \_\_\_\_\_  
\_\_\_\_\_

I have not received any compensation for the loss, and in the event of replacement of the abovementioned medals and/or awards at public expense, no such compensation will be claimed by me or on my behalf.

I make this solemn declaration by virtue of the *Statutory Declarations Act 1959* as amended and subject to the penalties provided by that Act for the making of false statements in statutory declarations, conscientiously believing the statements contained in this declaration to be true in every particular.

(5) Signature of person making the declaration.

<sup>(5)</sup> \_\_\_\_\_

Declared at \_\_\_\_\_

(6) Signature of person before whom the declaration is made.

on (date) \_\_\_\_\_

before me, <sup>(6)</sup> \_\_\_\_\_

<sup>(7)</sup> \_\_\_\_\_

(7) Insert title of person before whom the declaration is made.

### Notes

1. Order of entitlement for issue of Posthumous and unclaimed Medals and/or Awards are:
  - (a) Executor of the will.
  - (b) Public Trustee Administrator in cases of intestacy.
  - (c) A person who can provide legal proof to their status as the sole beneficiary to the claim being made for posthumous issue of the Service award(s) (if such proof cannot be tendered, the entitlement remains unclaimed and may lapse).
2. All deletions or corrections are to be initialled.
3. Replacement issues will only be made to the qualifying member.
4. Medals and/or awards being claimed for issue are subject to verification by the issuing authority.